



BRANDON SCHOOL DIVISION

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, THE BRANDON SCHOOL DIVISION, HELD IN THE J. L. MILNE BOARDROOM, ADMINISTRATION OFFICE, 1031 - 6TH STREET, BRANDON, MANITOBA, AT 7:00 P.M. (Public), FEBRUARY 11, 2019.

PRESENT:

Dr. L. Ross, Chairperson, Mr. P. Bartlette, Ms. K. Fallis, Ms. D. Kejick, Mr. S. Montague, Mr. J. Murray, Mr. K. Sumner.

Mr. D. Labossiere, Secretary-Treasurer, Ms. B. Sangster, Recording Secretary, Ms. T. Curtis, Live Streaming Video Operator.

Senior Administration: Dr. M. Casavant, Superintendent/CEO, Mr. M. Gustafson, Assistant Superintendent, Ms. E. McFadzen, Acting Assistant Superintendent.

REGRETS:

Ms. S. Bambridge, Vice-Chairperson, Ms. L. Letain.

The Chairperson called the meeting to order at 6:05 p.m.

AGENDA

1.00 AGENDA/MINUTES:

1.01 Approval of Agenda

Senior Administration added five (5) items for In-Camera.

Trustee Ross added two (2) items for In-Camera.

Mr. Murray - Ms. Kejick

That the agenda be approved as amended.

Carried.

1.02 Adoption of Minutes of Previous Meetings

- a) The Minutes of the Board Meeting held January 28, 2019 were circulated.

Mr. Bartlette – Mr. Montague

That the Minutes be approved.

Carried.

Ms. Fallis - Mr. Murray

That the Board do now resolve into Committee of the Whole In-Camera. (6:06 p.m.)

Carried.

IN COMMITTEE OF THE WHOLE IN CAMERA

2.00 IN CAMERA DISCUSSION:**2.01 Student Issues****- Reports**

- a) Dr. Marc Casavant, Superintendent/CEO, and Mr. Mathew Gustafson, Assistant Superintendent, provided information on a Student Matter and received Board direction.
- b) Mr. Denis Labossiere, Secretary-Treasurer, provided information on a student matter and received Board direction.

- Trustee Inquiries**2.02 Personnel Matters****- Reports**

- a) Confidential #1 – Personnel Report was presented.
- b) The Secretary-Treasurer provided an update on a Personnel Matter.
- c) The Superintendent/CEO provided an update on a Personnel Matter and answered Trustee questions.

- Trustee Inquiries**2.03 Property Matters/Tenders****- Reports**

- a) The Secretary-Treasurer provided an update on a Property Matter and answered Trustee questions.

- Trustee Inquiries**2.04 Board Operations****- Reports**

- a) Trustee Ross asked for and received Board feedback on two (2) Board Operations Matters.

- Trustee Inquiries

Mr. Murray – Ms. Kejick

That the Committee of the Whole In-Camera do now resolve into Board. (6:58 p.m.)

Carried.

The Chairperson called the public portion of the meeting to order at 7:06 p.m. with a traditional heritage acknowledgement and welcomed everyone in attendance.

3.00 PRESENTATIONS AND COMMUNICATIONS:**3.01 Presentations For Information****3.02 Communications For Information****3.03 Communications For Action****4.00 REPORT OF SENIOR ADMINISTRATION**

The Superintendent/CEO provided highlights on the following items from the February 11, 2019 Report of Senior Administration:

- Celebrations
 - I Love to Read Month
 - Teacher and Staff Appreciation Week
 - Brandon School Division Contributions to Terry Fox Foundation
 - Kindergarten Information Meetings
- Information Items
 - Manitoba Education and Training Correspondence
 - Proclamation re: International Development Week in Manitoba
- Presentations
 - Gender and Sexuality Alliance Project at École secondaire Neelin High School – T. Leach, Marith B.
 - Continuous Improvement at Alexander School – L. Filewich, S. Kohut, L. Kirkup
 - High Demand Kindergarten Programming Random Selectin Process Update – M. Gustafson

Trustees asked questions for clarification.

Mr. Bartlette – Mr. Murray

That the February 11, 2019 Report of Senior Administration be received and filed.

Carried.

5.00 GOVERNANCE MATTERS

5.01 Reports of Committees

5.02 Delegations and Petitions

5.03 Business Arising

- From Previous Delegation

- From Board Agenda

- MSBA Matters

One question per Division has been requested by the MSBA to be included in the Bear Pit Session with the Minister of Education and Training, taking place at the 2019 MSBA Convention in March. Trustee Bartlette brought forth a question regarding the upcoming Education Review. Trustee Montague suggested a question regarding Tier II and Tier III funding. Trustee Ross will submit both questions to MSBA in the event that another Division asks the same question.

5.04 Public Inquiries (max. 15 minutes)

5.05 Motions

07/2019 Ms. Fallis – Mr. Bartlette

That the Trustees be paid the appropriate indemnity for attending Budget Deliberations on February 25, 2019.

Carried.

08/2019 Mr. Montague – Ms. Fallis

That the Trustees be paid the appropriate indemnity for attending the Manitoba School Boards Association 2019 Convention to be held March 14 and 15, 2019 at the Delta Hotel, Winnipeg, Manitoba.

Carried.

09/2019 Mr. Sumner – Ms. Kejick

That the low Tender from Fresh Projects in the amount of \$22,679,187 (plus GST) for the construction of the new K to 8 Maryland Park School be approved.

Trustee Montague asked about the bid process for the school and whether it was a competitive process for this tender. Mr. Labossiere responded that it was a competitive process, noting there were 10 tender submissions, and of the ten tenders submitted, four were local, from the City of Brandon and surrounding area. The general contractor, from Winnipeg, will be using several sub-contractors from the City of Brandon, for items such as electrical, mechanical, and roofing work. Some of these sub-contractors include GT Smith and Sons, Brandon Heating and Plumbing and Flynn Roofing. Approximately \$10M out of the \$22.6M is work being done by local contractors.

Trustee Bartlette asked the Secretary-Treasurer if he had a total cost for Brandon School Division's participation in the project. Mr. Labossiere responded that in regards to the \$22.6M, Brandon School Division's contribution is \$585,532, or approximately 2.6%. These costs cover items such as additional millwork in classrooms, sinks in classrooms, whiteboards, hardwood floors in the gym, landscaping, fencing, additional lockers, folding partition walls in the multipurpose room, and additional area for a meeting room, cultural room and additional resource room.

Trustee Bartlette asked about additional costs that are not directly related to construction. Mr. Labossiere responded that the consultant fees are 6%, along with taxes. The Division is looking at \$624,986, which includes taxes and consulting fees and the construction component, which is funded out of the Division's Capital Reserve.

Trustee Sumner asked the Secretary-Treasurer to expand on the selection process in the role of PSFB compared to the Brandon School Division in the selection of the tender. Mr. Labossiere indicated the tenders closed in December, adding that all contractors are at the table when the tenders are opened. The PSFB is directly involved along with the Brandon School Division and MCM. This project is different than the Division's typical projects, as it is controlled by a budget amount that the Province has set aside for this school. Typically during capital projects, the Division would put forward a recommendation based on a low tender to the Province, subject to PSFB approval. Due to the size of the project, the tender process was reversed whereby the Province has reviewed the project and has already submitted the approval for this project, and the Board is now in position to approve it. Over 97% of this project is being funded by the Province.

Carried.

5.06 Bylaws

5.07 Giving of Notice

Mr. Bartlette

I hereby give notice that at the next Regular meeting of the Board of Trustees, I, or someone in my stead, will introduce By-law 2/2019, for the purpose of borrowing to meet partial costs for various construction projects in the Division.

5.08 Trustee Inquiries

6.00 ANNOUNCEMENTS

Trustee Ross further acknowledged Teacher and Staff Appreciation Week with the Board's thanks to all of the Division's employees for all the great work they do in making sure that Division kids learn something new every day. Thank you!

- a) Finance and Facilities Committee Meeting – 1:00 p.m., Tuesday, February 19, 2019, Boardroom.
- b) Personnel and Policy Committee Meeting – 3:30 p.m., Tuesday, February 19, 2019, Boardroom.
- c) NEXT REGULAR BOARD MEETING – 7:00 p.m. (Public), Monday, February 25, 2019, Boardroom.

d) Upcoming Budget Dates:

- Budget Presentation – 7:00 p.m., Thursday, February 21, 2019, Boardroom.
- Budget Deliberations – 10:00 a.m. (Public), Monday, February 25, 2019, Boardroom.
- Public Budget Consultation – 7:00 p.m., Monday, March 4, 2019, Boardroom.
- Final Budget Approval – 7:00 p.m., Monday, March 11, 2019, Boardroom.

7.00 ADJOURNMENT

Ms. Fallis – Mr. Sumner

That the Board do now adjourn. (8:09 p.m.)

Carried.

Chairperson

Secretary-Treasurer